

## Create Account

The **Create Account** screen allows a current WIC client or a prospective non-WIC client to create a login account for the MI WIC Client Portal.

### ➤ Current WIC Clients

**Create Account**

\* Self/Parent/Guardian Birthdate : 1/1/1990  
(MM/DD/YYYY)

\* WIC Family # : 9876543

\* EBT Card # : 9999888877776666

\* Email address : test@test.com

\* Password : ●●●●●●●● \*  
Your password must include ALL of the following  
\*At least 8 characters (not more than 20 characters)  
\*At least:  
--One number  
--One capital letter (Upper Case Letter)

\* Confirm Password : ●●●●●●●●

\* Challenge question 1 : How many bedrooms does your house/apartment have? \* Answer : 3

\* Challenge question 2 : What is your favorite color? \* Answer : blue

\* Challenge question 3 : What is your father's middle name? \* Answer : joe

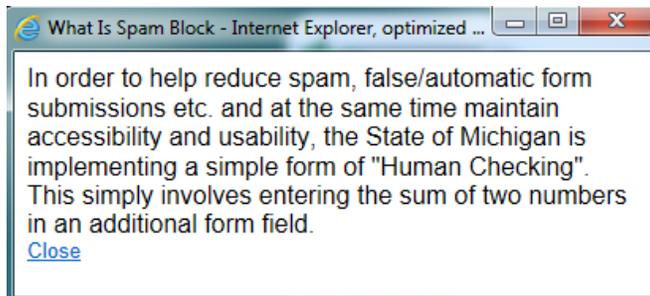
\* Spam Block: (What's this?) Add Five plus Four and type the answer here : 9

\* Indicates a required field

Create Account Close

Figure 1 – Current WIC Client

1. Enter the *Self/Parent/Guardian Birthdate*.
2. Enter the *WIC Family #*.
3. Enter the *EBT Card* number.
4. Enter your *Email address*.
5. Enter a new *Password*.
  - a. Passwords must be at least 8 characters but not more than 20 characters.
  - b. Passwords must include at least one number and one capital letter (uppercase).
6. Enter the *Confirm Password*.
7. Select 3 *Challenge questions* from the dropdown lists and enter the associated answers.
8. Click *What's this?* to display a description of Spam Block.



**Figure 3 – Spam Block Popup**

9. Read the Spam Block question and answer in the box provided.

- Click the **Create Account** button to submit your account information.

Create Account

- Click the **Close** button at any time to return to the **WIC Home** screen.

Close

## ➤ Prospective non-WIC Clients

**Create Account**

\* Name : First  Last

\* Birthdate(MM/DD/YYYY) :

\* Email address :

\* Password :

\* Confirm Password :

Your password must include ALL of the following  
\*At least 8 characters (not more than 20 characters)  
\*At least:  
--One number  
--One capital letter (Upper Case Letter)

\* Challenge question 1 :  \* Answer :

\* Challenge question 2 :  \* Answer :

\* Challenge question 3 :  \* Answer :

\* Spam Block: [What's this?](#) Add Three plus Two and type the answer here :

\* Indicates a required field

Figure 2 – Not a Current WIC Client

1. Enter the *First* and *Last* Name.
2. Enter the *Birthdate*.
3. Enter your *Email address*.
4. Enter a new *Password*.
  - a. Passwords must be at least 8 characters but not more than 20 characters.
  - b. Passwords must include at least one number and one capital letter (uppercase).
5. Select 3 *Challenge questions* from the dropdown lists and enter the associated answers.
6. Click *What's this?* to display a description of Spam Block.

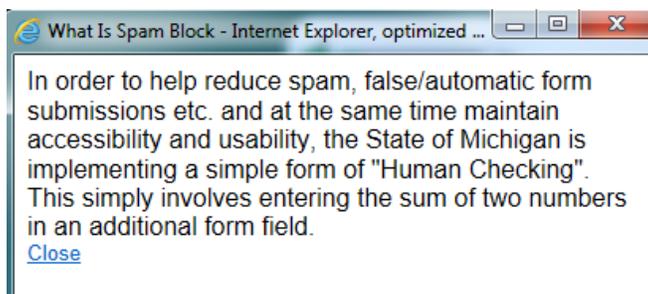


Figure 3 – Spam Block Popup

7. Read the Spam Block question and answer in the box provided.

- Click the **Create Account** button to submit your account information.

Create Account

- Click the **Close** button at any time to return to the **WIC Home** screen.

Close